



CRAWLEY TOWN CENTRE BUSINESS IMPROVEMENT DISTRICT (BID)

NOTICE OF BALLOT

A ballot is to be held on the proposal of the Crawley Town Centre Partnership to establish a Crawley Town Centre Business Improvement District (BID). The ballot will be conducted entirely by post by the Ballot Holder for the Crawley Borough Council, Town Hall, The Boulevard, Crawley RH10 1UZ.

Who can vote?

Persons eligible to vote in the ballot will be the non-domestic ratepayers listed on the Council's database for each hereditament (business premise) situated in the geographical area of the proposed BID as at the date of this Notice with a rateable value of £10,000 or more. Each person entitled to vote in this ballot shall have one vote in respect of each hereditament occupied or (if unoccupied) owned by them in the geographical area of the proposed BID.

Issue of Ballot Papers

Ballot papers will be sent to those eligible to vote on Monday 27 January 2025 for return by no later than 5pm on Friday 28 February 2025 (the "day of the ballot").

Appointment of Proxy

Persons eligible to vote in the BID ballot may appoint someone else to vote on their behalf (for example, if you are going to be away at the time of the ballot). An application for the appointment of a proxy must be made in writing, signed by the applicant, giving the full name and address of the proxy, the applicant's hereditament and confirm that the proxy is willing and capable to be appointed. Applications must be received by the Ballot holder at the address above by 5pm Tuesday 18 February 2025.

Lost Ballot Papers

If a ballot paper has not been received by 5pm on Monday 24 February 2025 persons eligible to vote or their proxies may apply to the Ballot Holder for a replacement, providing evidence of identity.

Spoilt Ballot Papers

If you inadvertently spoil your ballot paper in such a manner that it cannot be conveniently used as a ballot paper, please return it to the Ballot Holder at the above address. On receipt of the spoilt ballot paper, the Ballot Holder will issue a replacement. No replacements can be issued if the spoilt ballot paper is received later than three working days before the day of the ballot.

Rejected Ballot Papers

If a ballot paper is duplicated and two are returned bearing the same number or barcode both will be void and not counted. Any ballot papers that are returned unsigned, unmarked or that are void for uncertainty will also be void and not counted.

Count of Ballot Papers

Ballot papers will be counted at 5.30pm on Friday 28 February 2025 and the result will be announced by Monday 3 March 2025. For the BID ballot to be successful there must be a majority of those voting in favour of the proposal, both in terms of the numbers voting and also the aggregate rateable value represented by those voting.

Further Details on the BID Proposal

You can find out more about the BID proposals at www.crawleytowncentrebid.co.uk or by contacting towncentrebid@crawley.gov.uk

Ian Duke

Ballot Holder

Electoral Services

Crawley Borough Council, Town Hall, The Boulevard

Crawley RH10 1UZ Email: elections@crawley.gov.uk

Date: 17 January 2025